

RECORD OF ORDINANCES

Ordinance No. 2026-O-01 Passed Apr 06, 2026
YEAR

VILLAGE COUNCIL OF NORTH FAIRFIELD, OHIO
ORDINANCE NO.: 2026-O-01

VILLAGE ADMINISTRATOR

APPROVAL OF APPOINTMENT
ORC 735.271

DANIEL L. TRAXLER

COMPENSATION
ORC 731.13

VACATION

RESIDENCY
ORC 735.271

~~AN ORDINANCE APPROVING THE MAYOR'S APPOINTMENT OF VILLAGE ADMINISTRATOR; AND FIXING COMPENSATION, AUTHORIZING VACATION, AND APPROVING RESIDENCY OUTSIDE VILLAGE~~

WHEREAS, the former village administrator recently submitted his resignation effective *September 30, 2025*; and

WHEREAS, Section 735.271 of the Ohio Revised Code reads as follows:

ORC Section 735.271 | Establishing position of village administrator.

The legislative authority of the village may establish the position of village administrator by ordinance. The village administrator established under this section shall have those powers provided by section 735.273 of the Revised Code. The village administrator shall be appointed by the mayor, but shall not take office unless his appointment has been approved by a majority vote of the members elected to the legislative authority of the village. The village administrator need not be an elector or reside in the village at the time of his appointment; however, he shall become a resident of the village within six months after his appointment by the mayor and confirmation by the legislative authority of the village, unless his residence outside the village is approved by ordinance. The village administrator shall not be an elected official of the village at the time of his appointment or during his tenure in office. The village administrator shall serve at the pleasure of the mayor and legislative authority of the village and may be removed without cause by the consent of a majority of the members elected to the legislative authority of the village; or he may be removed without cause by the affirmative vote of three-fourths of the members elected to the legislative authority of the village, without the consent of the mayor. The legislative authority of the village may abolish the position of village administrator by ordinance.

WHEREAS, the appointment of Village Administrator is further provided by Section 31.101(A) of the North Fairfield Ohio Basic Code and reads:

North Fairfield Ohio Basic Code § 31.101 ADMINISTRATOR.

*(A) Appointment, powers, term and removal. The Legislative Authority may establish the position of Administrator by ordinance. The Administrator established under this section shall have those powers provided by division (B) of this section. The Administrator shall be appointed by the Mayor, but shall not take office unless his or her appointment has been approved by a majority vote of the members elected to the Legislative Authority. The Administrator need not be an elector or reside in the municipality at the time of his or her appointment; however, he or she shall become a resident of the municipality within six months after his or her appointment by the Mayor and confirmation by the Legislative Authority, unless his or her residence outside the municipality is approved by ordinance. The Administrator shall not be an elected official of the municipality at the time of his or her appointment or during his or her tenure in office. The Administrator shall serve at the pleasure of the Mayor and Legislative Authority and may be removed without cause by the Mayor with the consent of a majority of the members elected to the Legislative Authority, or he or she may be removed without cause by the affirmative vote of three-fourths of the members elected to the Legislative Authority, without the consent of the Mayor. The Legislative Authority may abolish the position of Administrator by ordinance.
(R.C. § 735.271)*

WHEREAS, the Fiscal Officer reports that meeting minutes indicate that the position of North Fairfield Village Administrator was created by Ordinance No.: 91-8 adopted December 9, 1991, however the original document was

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not properly archived in the Village Ordinance Book and is not able to be located. Ord No. 91-8 was amended and repealed by Ord No.: 97-8, adopted 9-8-97; and

See also MEMORANDUM OF UNDERSTANDING dated the 13th day of March 2000.

WHEREAS, the Mayor has selected his potential appointee to serve as village administrator and now seeks the approval of council; and

*The potential appointee is currently serving as Interim Temporary Village Administrator.
See Res No.: 2025-R-12, passed and adopted on the 20th of October 2025.*

WHEREAS, the Mayor requests that compensation be fixed pursuant to ORC 731.13; and

WHEREAS, the Fiscal Officer reports that pursuant to ORC 731.13, the compensation for the Village Administrator was previously fixed as follows:

For 2026 in Ord No.: 2025-O-10, Section 2, passed and adopted the 22nd day of December 2025.

WHEREAS, the Mayor requests that Village Council approve _____ weeks' vacation in the first year for the potential Village Administrator; and

WHEREAS, the potential Administrator is requesting that Village Council approve residency outside Village pursuant to ORC 275.271.

THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE VILLAGE OF NORTH FAIRFIELD, STATE OF OHIO: (ORC 731.18):

SECTION 1. APPROVAL OF APPOINTMENT. That Village Council hereby approves by a majority vote of the members elected; the Mayor's appointment of village administrator as follows:

DANIEL L. TRAXLER

SECTION 2. EFFECTIVE. That this appointment shall be effective: **IMMEDIATELY.**

SECTION 3. SERVICE AND REMOVAL. That consistent with Section 735.271 of the Ohio Revised Code, the village administrator shall serve at the pleasure of the mayor and legislative authority of the village and may be removed without cause by the mayor with the consent of a majority of the members elected to the legislative authority of the village; or he may be removed without cause by the affirmative vote of three-fourths of the members elected to the legislative authority of the village, without the consent of the mayor.

SECTION 4. TERMINATION OF TEMPORARY INTERIM APPOINTMENT. That any interim appointment of village administrator is hereby terminated.

See Res No.: 2025-R-12, passed and adopted on the 20th of October 2025.

SECTION 5. POWERS AND DUTIES. That the Village Administrator shall have the powers and duties as provided by the Ohio Revised Code and the Ohio Basic Village Municipal Code.

SECTION 6. BOND. That the Village Administrator may be bonded as provided by law. [See ORC 3.061, 705.27, 731.13, 733.69 and 733.70. See also 1965 Op. Atty. Gen. No. 65-087, Ohio Auditor of State, 2006 Ohio Compliance Supplement, Appendix B, Public Officer's Bonds, Compare Appendix B-29]

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SECTION 7. CENTRAL PURCHASING AGENT. That pursuant to ORC 731.141, the Village Administrator appointed herein is further designated as Central Purchasing Agent for central purchasing for all offices, departments, divisions, boards, and commissions of the village, who shall make contracts, purchase supplies or materials, and provide labor for any work of the village.

SECTION 8. COMPENSATION. That the Village Administrator shall be compensated as fixed by council pursuant to Section 731.13 of the Ohio Revised Code.

See Ord No.: 2025-O-10, Section 2, passed and adopted on the 22nd day of December 2025.

SECTION 9. VACATION. That Village Council hereby approves the following vacation:

The Position is part time.

SECTION 10. RESIDENCY. That ORC Section 735.271 requires the village administrator need not be an elector or reside in the village at the time of his appointment; however, he shall become a resident of the village within six months after his appointment by the mayor and confirmation by the legislative authority of the village, unless his residence outside the village is approved by ordinance.

While the residency requirement was previously WAIVED individually by Ord No.: 98-4, adopted June 9, 1998. Such waiver has expired.

Mr. Traxler is currently a resident of the Village.

~~VILLAGE COUNCIL HEREBY APPROVES RESIDENCY OUTSIDE THE VILLAGE~~

~~Such approval is limited to this Administrator and shall expire upon such time that this administrator's employment with Village ends.~~

~~Village Council hereby reserves the right to revoke this limited approval at any time by Ordinance.~~

SECTION 11. PERSONNEL FILE. That the Fiscal Officer is hereby instructed to cause a copy of this legislation to be added to the appointee's personnel file.

SECTION 12. PUBLIC MEETING. That it is found and determined that all formal action of this public body concerning or relating to the passage of this legislation were adopted in a public meeting open to the public at all times, and that all deliberations of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of Section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

PASSED AND ADOPTED on this 06 day of April, 2026.

ATTESTATION

(ORC 731.20)

We hereby attest and affirm that the foregoing legislation received the necessary affirmative roll call votes required for passage by ORC 731.17.


MAYOR


FISCAL OFFICER

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LEGISLATION READINGS

ORC 731.17(A)

- (1) Each ordinance and resolution shall be read by title only, provided the legislative authority may require any reading to be in full by a majority vote of its members.
(2) Each ordinance or resolution shall be read on three different days, provided the legislative authority may dispense with this rule by a vote of at least three-fourths of its members.

First Reading: 3/2/26 Second Reading: 3/16/26 Third Reading: 4/06/26

ROLL CALL VOTE

ORC 731.17(A)(3)

The vote on the passage was taken by yeas and nays and entered upon the journal. Each ordinance or resolution shall be passed, except as otherwise provided by law, by a vote of at least a majority of all the members of the legislative authority. Yeas, nays, abstentions, excused or absent votes were recorded as follows:

yes
Adam Rouse

yes
Jeremy Antill

yes
Cody Hooker

absent
Trevor Arnold

yes
Mickala Hooker

yes
Ben Cherry

PREPARED BY AND APPROVED AS TO FORM [See also ORC 731.21(B)]:


VILLAGE SOLICITOR, Steve Palmer

CERTIFICATE OF PUBLICATION

ORC 731.21 and 731.22

Pursuant to ORC 731.21(A)(3), I hereby certify that a succinct summary of the above legislation was/will be published using the following method: **ON THE WEBSITE AND SOCIAL MEDIA ACCOUNT OF THE MUNICIPAL CORPORATION**

The succinct summary was reviewed by the village solicitor as required by ORC 731.21(B). Publication was/will be made at least once a week for two consecutive weeks as required by ORC 731.22.


FISCAL OFFICER