

# RECORD OF RESOLUTION

Resolution No. 2025-R-06

Passed May 19, 2025  
YEAR

## VILLAGE COUNCIL OF NORTH FAIRFIELD, OHIO RESOLUTION NO.: 2025-R-06

### EMERGENCY MANAGEMENT SERVICES [ORC 5502.26]

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A WRITTEN AGREEMENT WITH THE HURON COUNTY EMERGENCY MANAGEMENT AGENCY (EMA) FOR **RENEWAL OF** EMERGENCY MANAGEMENT SERVICES AND SELECTING A REPRESENTATIVE TO THE COUNTYWIDE ADVISORY GROUP

WHEREAS, Section 4501:3-3 of the Ohio Administrative Code requires that each political subdivision shall create a local capability for emergency management; and

WHEREAS, Section 4501:3-3 of the Ohio Administrative Code further provides that local emergency management capability may be established by participation in a countywide agency formed under Section 5502.26 of the Ohio Revised Code; and

WHEREAS, Section 5502.26(A) of the Ohio Revised Code, specifically provides that the board of county commissioners of a county and the chief executive of all or a majority of the other political subdivisions within the county may enter into a written agreement establishing a countywide emergency management agency; and

WHEREAS, Section 5502.26(A) of the Ohio Revised Code further provides that a representative from each political subdivision entering into the agreement, selected by the political subdivision's chief executive, shall constitute a countywide advisory group; and

WHEREAS, Section 5502.26(A) of the Ohio Revised Code also requires that the countywide emergency management agency shall be supported financially by the political subdivisions entering into the countywide agreement; and

WHEREAS, Section 5502.31 of the Ohio Revised Code provides that each political subdivision may make appropriations for the payment of the expenses of its local activities for emergency management incurred by an agency established pursuant to section 5502.271 of the Revised Code or chargeable to that political subdivision by agreement in any county wherein a countywide agency for emergency management has been established pursuant to section 5502.26 of the Revised Code or a regional authority has been established pursuant to section 5502.27 of the Revised Code; and

WHEREAS, the Mayor previously entered into a written agreement establishing emergency management services for the village with the Huron County Emergency Management Agency authorized by Resolution(s) No(s): 2020-R-14, 2021-R-06, and 2022-R-06, 2023-R-07 and 2024-R-04; and

WHEREAS, the current EMA Agreement will expire on **June 30, 2025**.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NORTH FAIRFIELD, STATE OF OHIO: (ORC 731.18)

**SECTION 1. AUTHORIZATION.** That the Village Administrator is hereby authorized to enter into a written agreement (ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE) with the Huron County Emergency Management Agency for **RENEWAL OF** emergency management services.

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**SECTION 2. EXECUTION.** That the contract shall be executed in the name of the village and signed on its behalf by the village administrator. [ORC 731.141]

**SECTION 3.** That the emergency management services shall be at a cost of \$0.25 per capita, based on the population of the political subdivision from the most current U.S. Census.

**SECTION 4.** That the Huron County Emergency Management Agency reports the population total based upon the 2020 census of the Village of North Fairfield as 465 with a contract cost of \$116.25.

**SECTION 5. DURATION.** That the agreement shall be for a period from July 1, 2025 to June 30, 2026. The agreement may be renewed annually.

**SECTION 6.** That the Mayor and Council has selected the following individual as their contact person to serve on the countywide advisory group as follows [ORC 5502.26(A)]:

Contact Person: **Councilman Joshua Radcliffe**  
Address: **c/o Village of North Fairfield, 3 East Main St., PO Box 188**  
Village/City: **North Fairfield, OH 44855**  
Telephone: **(419) 744 - 2235**  
**rjoshcota@gmail.com**

**SECTION 7.** That the Fiscal Officer is hereby directed to forward a copy of this Resolution along with any other necessary documentation to:

*Huron County Emergency Management Agency,  
255 Shady Lane Dr., Unit B  
Norwalk, OH 44857  
(419) 663-5772  
email: director@huroncountyema.com*

**SECTION 8. PUBLIC MEETING.** That it is found and determined that all formal action of this public body concerning or relating to the passage of this legislation of the public body and any of its committees that resulted in such formal action, were in public meetings open to the public, in compliance with all legal requirements including all lawful ordinances and any applicable provisions of section 121.22 of the Ohio Revised Code.

WHEREFORE, this legislation shall be in full force and effect from and after the earliest period allowed by law.

PASSED AND ADOPTED on this 19 day of May, 2025.

ATTESTATION  
(RC 731.20)

We hereby attest and affirm that the foregoing legislation received the necessary affirmative roll call votes required for passage by ORC 731.17.

  
MAYOR

  
FISCAL OFFICER



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## LEGISLATION READINGS

ORC 731.17(A)

- (1) Each ordinance and resolution shall be read by title only, provided the legislative authority may require any reading to be in full by a majority vote of its members.  
(2) Each ordinance or resolution shall be read on three different days, provided the legislative authority may dispense with this rule by a vote of at least three-fourths of its members.

First Reading: 4/21/25 Second Reading: 5/5/25 Third Reading: 5/19/25

## ROLL CALL VOTE

ORC 731.17(A)(3)

The vote on the passage was taken by yeas and nays and entered upon the journal. Each ordinance or resolution shall be passed, except as otherwise provided by law, by a vote of at least a majority of all the members of the legislative authority. Yeas, nays, abstentions, excused or absent votes were recorded as follows:

Adam Rouse yes

Sharleen Coy yes

Jeremy Antill yes

Cody Hacker yes

Trevor Arnold yes

Joshua Radcliffe yes

PREPARED BY AND APPROVED AS TO FORM [See also ORC 731.21(B)]:

[Signature]  
VILLAGE SOLICITOR, Steve Palmer

## CERTIFICATE OF PUBLICATION

ORC 731.21 and 731.22

Pursuant to ORC 731.21(A)(3), I hereby certify that a succinct summary of the above legislation was/will be published using the following method: **ON THE WEBSITE AND SOCIAL MEDIA ACCOUNT OF THE MUNICIPAL CORPORATION**

The succinct summary was reviewed by the village solicitor as required by ORC 731.21(B). Publication was/will be made at least once a week for two consecutive weeks as required by ORC 731.22.

[Signature]  
FISCAL OFFICER

ATTACHMENT(S) TO FOLLOW

## **CONTRACT COSTS - 2025 – 2026**

- **Contract Fees have been changed to reflect the 2020 census**

<b>Political Sub-Division</b>	<b>Population</b>	<b>Contract Cost</b>
<b>Bronson Township</b>	<b>1,927</b>	<b>\$481.75</b>
<b>Clarksfield Township</b>	<b>1,578</b>	<b>\$394.50</b>
<b>Fairfield Township</b>	<b>659</b>	<b>\$164.75</b>
<b>Fitchville Township</b>	<b>1,046</b>	<b>\$261.50</b>
<b>Greenfield Township</b>	<b>1,320</b>	<b>\$330.00</b>
<b>Greenwich Township</b>	<b>1,002</b>	<b>\$250.50</b>
<b>Hartland Township</b>	<b>1,060</b>	<b>\$265.00</b>
<b>Lyme Township</b>	<b>873</b>	<b>\$218.25</b>
<b>New Haven Township</b>	<b>2,409</b>	<b>\$602.25</b>
<b>New London Township</b>	<b>810</b>	<b>\$202.50</b>
<b>Norwalk Township</b>	<b>3,451</b>	<b>\$862.75</b>
<b>Norwich Township</b>	<b>1,022</b>	<b>\$255.50</b>
<b>Peru Township</b>	<b>1,054</b>	<b>\$263.50</b>
<b>Richmond Township</b>	<b>985</b>	<b>\$246.25</b>
<b>Ridgefield Township</b>	<b>897</b>	<b>\$224.25</b>
<b>Ripley Township</b>	<b>1,116</b>	<b>\$279.00</b>
<b>Sherman Township</b>	<b>519</b>	<b>\$129.75</b>
<b>Townsend Township</b>	<b>1,571</b>	<b>\$392.75</b>
<b>Wakeman Township</b>	<b>1,771</b>	<b>\$442.75</b>
<b>Village of Greenwich</b>	<b>1,409</b>	<b>\$352.25</b>
<b>Village of Monroeville</b>	<b>1,300</b>	<b>\$325.00</b>
<b>Village of New London</b>	<b>2,416</b>	<b>\$604.00</b>
<b>Village of North Fairfield</b>	<b>465</b>	<b>\$116.25</b>
<b>Village of Wakeman</b>	<b>990</b>	<b>\$247.50</b>
<b>Village of Plymouth</b>	<b>1,707</b>	<b>\$426.75</b>
<b>City of Bellevue</b>	<b>8,249</b>	<b>\$2,062.25</b>
<b>City of Norwalk</b>	<b>17,068</b>	<b>\$4,267.00</b>
<b>City of Willard</b>	<b>6,197</b>	<b>\$1,549.25</b>
<b>TOTALS</b>	<b>64,871</b>	<b>\$16,217.75</b>

Total based on 100% of political sub-divisions contracting with Huron County EMA.

Population totals based on 2020 census. All costs based on \$.25 per person in each political sub-division.

Fees collected from political subdivisions will be used for EMA activities with an emphasis on hazardous materials supplies and equipment.

All contracts are renewable annually and fees are due when the contract/resolution is signed.

## ***CONTRACT FOR EMERGENCY MANAGEMENT SERVICES***

The Council of the City/Village of North Fairfield have passed a resolution to contract for Emergency Management services with the Huron County Emergency Management Agency.

The City/Village of North Fairfield has named Joshua Radcliffe as their contact person and representative to the Emergency Management Advisory Board effective July 1, 2025.

The City/Village of North Fairfield agrees to pay the amount of \$116.25 for the Contract Year of 2025-2026, based on \$.25 per person within their political subdivision, to the Huron County Emergency Management Agency.

The contract will be effective for one year, from July 1, 2025 to June 30, 2026.

The Huron County Emergency Management Agency will use any and all fees collected from any political subdivisions for costs associated with operating the emergency management programs.

The Huron County Emergency Management Agency agrees to provide the City/Village of North Fairfield and all other contracting political subdivisions, with Emergency Management Services including, but not limited to, an Emergency Operations Plan (included in the Huron County Emergency Operations Plan), a Hazardous Materials Response Plan, response to emergencies occurring in the City/Village of North Fairfield, use of Hazardous Materials Containment Supplies and Equipment in the event of a hazardous materials incident, and the coordination of on-going hazardous materials training for the City/Village of North Fairfield's emergency responders.

The Huron County Emergency Management Agency and the City/Village of North Fairfield are in agreement concerning the terms of this Contract for Emergency Management Services.

Kye Stevens

Kye Stevens, Deputy Director, Huron County Emergency Management Agency



City/Village Authorized Representative